

# HOW TO GET A TITLE FOR YOUR LEASE PURCHASE

When a lease vehicle is paid off, the payoff party must provide all of the following to get the vehicle title:

- Odometer statement
- Title release instructions (where to send the title)
- Damage Disclosure form (only for residents of Iowa, Minnesota, New York and North Carolina)

If the title has been released and the payoff party needs a duplicate, they can request one through [getmycartitle.com/](https://getmycartitle.com/) **gmfinancial** for a fee. The payoff party will need the VIN and state the vehicle is titled in.

| If you are purchasing from or returning to a dealership:   | If you are purchasing the vehicle from GM Financial:  |
|--|---|
| <ol style="list-style-type: none"> <li>Take this form with you to the dealership.</li> <li>Complete and sign this document.</li> <li>Give the document to the dealer and get a copy for your records.</li> </ol> <p>If you forget this form and you don't sign an odometer statement at the dealership, complete this after you turn in your vehicle and send it to GM Financial one of the following ways:</p> <ul style="list-style-type: none"> <li>By fax: <b>1-877-470-9870</b></li> <li>By email: <b>LeaseEndExperience@gmfinancial.com</b></li> <li>By mail:           <p style="margin-left: 20px;"><b>GM Financial</b><br/><b>P.O. Box 183692</b><br/><b>Arlington, TX 76096-3692</b></p> </li> </ul> | <p>Complete and send with payment to:</p> <p>GM Financial Leasing<br/>Attn: Treasury Operations<br/>P.O. Box 99606<br/>Arlington, TX 76096-9606</p> |

## LEASED VEHICLE ODOMETER DISCLOSURE NOTICE AND STATEMENT

Federal law (and state law, if applicable) requires that the lessee disclose the mileage of a leased vehicle to the lessor in conjunction with the transfer of ownership. Failure to complete or making a false statement may result in fines and/or imprisonment. Complete the disclosure form below and return it to GM Financial.

I, \_\_\_\_\_ (print name of person making disclosure) state that the odometer now reads \_\_\_\_\_ (no tenths) miles and (please check one box):

- I hereby certify that, to the best of my knowledge, it reflects the actual mileage of the vehicle described below; **or**
- I hereby certify that, to the best of my knowledge, the odometer reading reflects the amount of mileage in excess of its mechanical limits; **or**
- I hereby certify that the odometer reading is NOT the actual mileage.

|                                      |       |                  |        |                            |
|--------------------------------------|-------|------------------|--------|----------------------------|
| VIN (Vehicle Identification Number): | Year: | Make:            | Model: | Body Type:                 |
| Lessee Name:                         |       |                  |        |                            |
| Lessee Address:                      |       |                  |        |                            |
| _____<br>(Street)                    |       |                  |        |                            |
| _____<br>(City)                      |       | _____<br>(State) |        | _____<br>(ZIP Code)        |
| <b>PLEASE SIGN HERE</b>              |       |                  |        |                            |
| _____<br>Lessee Signature            |       |                  |        | _____<br>Date of Statement |

### FOR GMF USE ONLY BELOW THIS LINE

|  |   |
|--|---|
| <b>Lessor Name and address:</b><br>GM Financial<br>P.O. Box 183692<br>Arlington, TX 76096-3692 | <b>Lessor Signature:</b><br>_____<br><b>Date Disclosure Form Sent to Lessee:</b><br>_____<br><b>Date Completed Disclosure Form Received by Lessor:</b><br>_____ |
|--|---|

# PURCHASE TITLING INSTRUCTIONS

**THIS FORM MUST BE SIGNED AND RETURNED BEFORE THE TITLE CAN BE PROCESSED.**

**Account Number:**

**Lessee Name:**

**VIN Number:**

GM Financial will only assign the title to one of the following:  
(1) The lessee/co-lessee, (2) a dealer, (3) a financial institution or (4) an insurance company.

New Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street

\_\_\_\_\_

City

State

ZIP Code

Attention: \_\_\_\_\_

**PLEASE MAIL TITLE TO THE FOLLOWING ADDRESS:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street

\_\_\_\_\_

City

State

ZIP Code

Attention: \_\_\_\_\_

\_\_\_\_\_  
LESSEE/CO-LESSEE SIGNATURE

\_\_\_/\_\_\_/\_\_\_  
DATE

# VEHICLE ASSIGNMENT OF TITLE DAMAGE DISCLOSURE

*Only for residents of Iowa, Minnesota, New York and North Carolina*

| Section A: Dealer Information   |   |                |        |
|---|---|----------------|--------|
| Name:   |   | Dealer Number: |        |
| Street Address:   |   |                |        |
| City:   |   | State:         | Zip:   |
| Section B: Customer & Account Information   |   |                |        |
| Name:   |   | Account #:     |        |
| Section C: Vehicle Information  |   |                |        |
| Year:   | Make:   |                | Model: |
| VIN:  |   | Odometer:      | Date:  |
| Section D: Damage Disclosure Acknowledgment   |   |                |        |
| <i>Please mark the appropriate box or boxes below for the applicable title state:</i> |   |                |        |
| <b>IOWA</b>   | I have knowledge that this motor vehicle sustained damage for which the cost of repair exceeded 50% of the fair market value before it became damaged. <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>   |                |        |
| <b>MINNESOTA</b>  | Damage Disclosure Statement. To the best of my knowledge, this vehicle <input type="checkbox"/> <b>HAS</b> <input type="checkbox"/> <b>HAS NOT (Check One)</b> sustained damage, exclusive of any costs to repair, replace or reinstall air bags and other components that were replaced due to deployment of air bags, in excess of 70% actual cash value.   |                |        |
| <b>NORTH CAROLINA</b>   | To my knowledge, the vehicle described herein:<br><b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market value.   |                |        |
| <b>NEW YORK</b>   | I certify, to the best of my knowledge, this vehicle <input type="checkbox"/> <b>HAS</b> <input type="checkbox"/> <b>HAS NOT</b> been wrecked, destroyed or damaged to such an extent that the total estimate or actual cost of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has" box means that the vehicle must have an anti-theft examination before being registered and that the title issues will have the statement "Rebuilt Salvage: NY" on it.) |                |        |
| <b>SOUTH DAKOTA</b>   | Damage – Answer both questions: (1) The vehicle sustained damage in excess of \$5,000 in any single occurrence while I have owned the described vehicle. <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> ; (2) At the time I acquired the vehicle, the vehicle had unrepaired damage in excess of \$5,000. <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> .  |                |        |
| Section E: Signature  |   |                |        |
| Printed Name:   |   | Date:          |        |
| Signature:  |   |                |        |